

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MAY 18, 2011  
7:30 P.M.**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Mrs. Bentley, Ms. Brown, Mr. Gilmore, Mrs. Hauske, Mrs. Dawson, Ms. Slack, Ms. Sullivan, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mrs. Cox, Mr. Martin

Late: Mr. Ingram

1. Motion by Ms. Brown seconded by Mrs. Bentley to approve the following minutes:

**April 13, 2011  
May 4, 2011**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS  
STUDENTS OF THE MONTH FOR APRIL**

**Grade Seven**

Emily Kulpa  
Jason Verrechio

**Grade Eight**

Allie Borden  
Sal Borreggine

**Freshman Class**

Mikala Pearce  
Matt Brandon

**Sophomore Class**

Leticia Antonio-Morales  
Vince Livecchi

**Junior Class**

Shannon Kappel  
Osvaldo Marrero

**Senior Class**

Ariel Booth  
Jeff Porch

**RECOGNITION OF THE FOLLOWING STAFF MEMBERS UPON THEIR RETIREMENT**

**ANDREA BODENSCHATZ      1989 – 2011**

**JOYCE EATON                      1986 – 2011**

**BARBARA ETISH                 1990 - 2011**

<b>LORRAINE GAFFNEY</b>	<b>1986 – 2011</b>
<b>GAIL GAINER-CECCHINI</b>	<b>1971 - 2011</b>
<b>DIANE GUIDA</b>	<b>1974 – 2011</b>
<b>JILL MULFORD</b>	<b>1993 - 2011</b>

**RECOGNITION OF THE FOLLOWING STUDENTS FOR REPRESENTING THE DISTRICT IN AN EXEMPLARY MANNER WHILE SPEAKING AT A GRADUATE SCHOOL CLASS AT BELL OAKES MIDDLE SCHOOL ON THE SUBJECT OF “CREATING A POSITIVE LEARNING ENVIRONMENT”**

**PETER COULTER  
KELLY LEWIS**

**RECOGNITION OF BOARD OF EDUCATION MEMBER**

**ROBERT O. LEE**                      **2005-2011**

**PRESENTATIONS**

**INSTRUCTIONAL COUNCIL COMMITTEES:**

**RTI: Lisa McGilloway and Curtis Finnegan  
Curriculum Website: Eric Miller and Beth Canzanese  
Virtual High School: Bonnie Smeltzer and Sebastian Marino  
Data Collection and Analysis: Patricia Martel and Rich Wilson**

**CURRICULUM: Presenter – Patricia Martel**

**Pre Algebra  
Algebra 1 B**

**REPORT:**      Student Council Representative: **Gabrielle Pasarella**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Ms. Sullivan to approve the following items

1.                      Motion to approve bills payable when properly certified.
2.                      Motion to approve the March 31, 2011, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3.                      Motion to accept the Board Secretary’s certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of March 31, 2011, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4.                      Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of March 31, 2011 to the best of the board’s knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5.                      Motion to approve Rehab Connection, Bayada Nurses, and Voorhees Pediatric Rehabilitation to continue to provide occupational, physical, and /or speech-language therapy and/or nursing services to special education students on an as needed basis from July 1, 2011 through June 30, 2012.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous voice vote.

**MOTION TO APPROVE ITEMS 6-10**

Motion by Ms. Sullivan seconded by Ms. Brown to approve the following items

- 6. Motion to approve the FY 2010 IDEIA Carry-Over Amendment Funds as follows:
  - Basic \$22,594
  - Preschool \$ 7,745
  
- 7. Motion to approve Joint Purchasing Agreement with Pittsgrove Township Board of Education for the purchase of copy paper and supplies for the 2011-2012 school year.
  
- 8. + Motion to approve the *Reading Recovery* contract between the Audubon School District and Evesham Township School District for the 2011-2012 school year which provides on-going professional development for two elementary teachers at Haviland Avenue School at a cost of \$800.00 per teacher, per year.
  
- 9. Motion to authorize the district business administrator to borrow funds in the amount of \$629,753.00 approximately in advance of the June state aide payments as per the following details:
 

*\*Amount equal to June state aide payments.*

Lending Institution: Susquehanna Bank  
Audubon, NJ

Closing Date: 6/8/11

Interest Rate: 2.1%

Repayment Date: 7/7/11 OR 7/8/11
  
- 10. Motion to approve membership and payment to the New Jersey State Interscholastic Athletic Association (NJSIAA) for 2011-2012 NJSIAA Annual Dues in the amount of \$2,150.00.

**VOTE FOR ITEMS 6-10**

Motion approved by unanimous voice vote for items 6, 7, 9, 10.

Approved by majority voice vote for item 8.

Mr. Ingram abstained from voting on this item.

**PERSONNEL: (All motions are upon Superintendent’s recommendation:)**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Brown seconded by Mrs. Slack to approve the following items

- 1. + Motion to approve staff members’ leave requests to attend workshops/conferences for the 2010-2011 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$250.00	Cheryl Bortz	May 26, 2011 & June 2, 2011	Math Workshop for Elementary School Teachers at Rowan University
HAS	\$800.00	Kim Felix	2011-2012 School Year	Reading Recovery Program
HAS	\$800.00	Sue Selby	2011-2012 School Year	Reading Recovery Program

- 2. Motion to approve University of Pennsylvania school counselor student, Diana Trasatti, to complete her school counselor internship, to include 300 hours of both indirect observation and direct counseling, effective September 2011 through June 2012, under the supervision of Mike Tomasetti and Bonnie Smeltzer.

3. + Motion to approve Rowan University student, Latisha Thomas, as student teacher for the 2011-2012 school year as follows:

Student	School/Grade/Subject	Cooperating Teacher	Dates
Latisha Thomas	HAS – Grade 1	Roberta Ignaczewski	9/1/11-12/20/11
Jennifer Baume	MAS- Grade 4	Susan Cowen	9/1/11-12/20/11
Kenneth Siano	MAS – Health & PE	Ralph Schiavo	9/1/11-10/21/11

4. + Motion to accept the letter of resignation from Emily Klinke, part-time elementary Spanish teacher, effective June 30, 2011.
5. + Motion to approve Rachel Powell to continue as part-time art teacher at Haviland Avenue School at Step 3, BA, effective September 1, 2011 through June 30, 2012.
6. Motion to approve Christine Wilson, maintenance department secretary, for 2011 summer hours as follows:

July 2011 – 3 days – 15 hours  
 August 2011 – 5 days – 30 hours

Total Compensation for 8 days - \$750.00

**VOTE FOR ITEMS 6-10**

Motion approved by unanimous roll call vote for items 2, 6. 8-0  
 Approved by majority roll call vote for items 1, 3, 4, 5. 7-0-1  
 Mr. Ingram abstained from voting on this item.

**MOTION TO APPROVE ITEMS 7-13**

Motion by Ms. Brown seconded by Mrs. Hauske to approve the following items

7. Motion to approve the following substitutes/home instruction tutors for the remainder of the 2010-2011 school year.
8. + Motion to accept, with best wishes, the letter of retirement from Joyce Eaton, BSI teacher at Haviland Avenue School, effective July 1, 2011.
9. + Motion to rescind the contract for Kate Lin as part-time special education teacher in the district effective June 30, 2011.
10. + Motion to approve Kate Lin as full-time resource teacher at Mansion Avenue School, for Jill Mulford, at Step 13, BA, effective September 1, 2011 through June 30, 2012.
11. Motion to approve the employment contract for Robert Delengowski, Board Secretary/Business Administrator, effective July 1, 2011 through June 30, 2012.
12. Motion to rescind the part-time contract for Karen Dyer, high school English teacher, effective June 30, 2011.
13. Motion to approve a change in status for Karen Dyer from part-time English teacher at the high school to full time English teacher at the high school effective September 1, 2011 through June 30, 2012.

**VOTE FOR ITEMS 7-13**

Motion approved by unanimous roll call vote for items 7, 11, 12, 13. 8-0  
 Approved by majority roll call vote for items 8, 9, 10. 7-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 14-18**

Motion by Ms. Sullivan seconded by Ms. Brown to approve the following items

14. Motion to approve the following Rowan University student to complete a 20 hour special education field experience as follows:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Linda Rizzo	HAS	Special Ed. Self-Contained Class	May 2011- June 2011	Beth Crosby

15. Motion to approve Curtis Finnegan and Nancy Oberlander for up to 15 additional 2011 summer work days during July and August to ensure that evaluations, case management, and student scheduling are covered, at the per diem rate for each staff member.

16. + Motion to approve personnel, as listed, for the 2011 Special Education Summer School program:

NAME	POSITION	RATE	DAYS AND HOURS
Beth Crosby	Elementary Special Education Teacher	\$35.00 per hour	24 Days 3.5 hours per day
Jane Byrne	Elementary Special Education Teacher	\$35.00 per hour	24 Days 4.5 hours per day
Cherie McNellis	Preschool Disabled Teacher	\$35.00 per hour	16 days 3 hours per day
Diane Geissler	Preschool Disabled Classroom Aide	\$12.00 per hour	16 days 3 hours per day
Robyn Quinn	Preschool Disabled Classroom Aide	\$12.00 per hour	16 days 3 hours per day
Jennifer Missimer-Hartman	Elementary Aide	\$12.00 per hour	24 days 3 hours per day
Joy Steel	Elementary Aide	\$12.00 per hour	24 days 4 hours per day

17. Motion to approve personnel, as listed, for the 2011 Special Education Summer School program:

NAME	POSITION	RATE	DAYS AND HOURS
Chris Harris	High School Special Education Teacher	\$35.00 per hour	24 days 5.5 hours per day
Brian Kulak	High School Aide	\$12.00 per hour	24 days 5 hours per day
Paul Frantz Eileen Willis Jennifer Missimer-Hartman	Substitute Teachers	\$35.00 per hour	As needed

18. Motion to approve the following district employees, Dana Kahlbom, Speech/Language Therapist, Marge Walsh, Occupational Therapist, and Patricia Bevelheimer, Physical Therapist, to provide up to 20 hours of summer services to special education students as per their IEPs, at a compensation of each staff member's contractual hourly rate, effective June 2011 through August 31, 2011.

**VOTE FOR ITEMS 14-18**

Motion approved by unanimous roll call vote for items 14, 15, 17, 18. 8-0

Approved by majority roll call vote for item 16. 7-0-1

Mr. Ingram abstained from voting on this item.

**MOTION TO APPROVE ITEMS 19-24**

Motion by Mrs. Slack seconded by Mr. Ingram to approve the following items

19. Motion to approve all Child Study Team members, including Speech/Language Therapists, Occupational Therapists, and Physical Therapists, to perform summer per case evaluations, on an as-needed basis, at the standard rate of \$250.00 per evaluation, effective June 2011 through August 31, 2011.
20. Motion to accept, with best wishes, the letter of retirement from Barbara Etish, district speech/language therapist, effective July 1, 2011.

21. Motion to approve Ronald Latham, current long-term substitute teacher of math at the high school, as long-term substitute teacher of math at the high school, for Erin Buthusiem, at Step 3, BA, per diem rate, not to include benefits, effective September 1, 2011 through January 20, 2012.
22. Motion to approve the following extracurricular contracts at the high school for the 2011-2012 school year with compensation as per the negotiated agreement:

NAME	POSITION
Mike Tanier	Academic Challenge Advisor
Matt Webb	Grade 7 – Advisor
Teresa Weichmann	Grade 8 Advisor
Ashley McGuire	Grade 9 - Advisor
Amy Bulskis	Grade 10 – Advisor
David Niglio	Grade 11 – Advisor
Mike Tomasetti (¾)	Grade 12 – Advisor
Amy Bulskis (1/8)	Grade 12 – Advisor
Patricia Martel (1/8)	Grade 12 – Advisor
Lee DeLoach	Band – Instrumental Concerts
Lee DeLoach	Band – Jazz Band
Lee DeLoach	Band – Marching Band
Lee DeLoach	Band – Summer Band
Andrea Hrycyszyn	Band Assistant/Front
Matt Webb	Chess Club Advisor
Duane Trowbridge	Choral – Activities
Duane Trowbridge	Choral – Ensemble
Melissa Wood (1/5)	Detention Proctor
Mary Anne Kavanaugh (½)	Detention Proctor
Ashley McGuire (3/10)	Detention Proctor
Mike Tiedeken	EMS
Matt Webb	Environmental Club
John Skrabonja	Junior High Graduation
Eileen Willis	Interact Club Advisor
Patricia Martel	National Junior Honor Society
Karen Dyer	One Act Play
Kevin Greway	One Act Play
Teresa D'Aprile	National Honor Society
Brian Kulak	Parrot
Ashley McGuire	Parakeet
Sharon Selby	
Duane Trowbridge	Play Director
Susan Clune ½	Play Producer
Joan Jackson ½	Play Producer
Brian Kulak	Published Mind
Kathy Jakubowski (½)	Stockroom
Dennis Bantle (½)	Stockroom
Wendy VanFossen	Yearbook/Business
John Skrabonja	Yearbook/Editor Advisor
Mary Anne Kavanaugh	Student Council Advisor

**SATURDAY DETENTION PROCTORS –**

Mike Tiedeken                      Kevin Greway                      Patricia Martel                      Ashley McGuire  
 Melissa Wood

23. Motion to approve the following Rowan University student to complete his student teaching requirement as follows:

<b>Student Teacher</b>	<b>School</b>	<b>Grade/Subject</b>	<b>Dates</b>	<b>Cooperating Teacher</b>
Kenneth Siano	HS	Health and PE	10/24/11-12/20/2011	Don Seybold Dave Ricci

24. Motion to approve the following staff members to share the position of remedial facilitator to supervise up to twenty-five students in an effort to remediate academic skills in the core content areas effective June 27, 2011 through July 21, 2011, Monday through Thursday, 8:30 a.m. to 11:00 a.m. at the non-instructional rate as per the negotiated agreement.

Mike Tomasetti                      Wendy VanFossen

**VOTE FOR ITEMS 19-24**

Motion approved by unanimous roll call vote. 8-0

**MOTION TO APPROVE ITEMS 25-32**

Motion by Mrs. Slack seconded by Ms. Sullivan to approve the following items

25. + Motion to approve the following extracurricular contracts at Haviland Avenue School for the 2011-2012 school year with compensation as per the negotiated agreement:

<b>NAME</b>	<b>POSITION</b>
Cherie McNellis	Detention Proctor
Kathy Marshall	Website Manager

26. + Motion to approve the following staff as Haviland Avenue School I & RS team members for the 2011-2012 school year:

Bobbi Graham                      Jane Byrne                      Blake Marchese                      Kim Felix  
Rose Lang                              Ann Alston                      Nancy Oberlander

27. Motion to approve Hector Castro to continue as full time custodian at the high school at Step 3, effective July 1, 2011 through June 30, 2012.

28. + Motion to approve the resolution to create a full time elementary teaching position at Mansion Avenue School as a result of the number of sections for the current Grade 2 at Haviland Avenue School which will result in an additional section for grade 3 for the 2011-2012 school year.

29. Motion to approve staff members' leave requests to attend workshops/conferences for the 2010-2011 school year, as follows:

<b>School</b>	<b>Cost</b>	<b>Staff Member</b>	<b>Date of Conference</b>	<b>Name of Conference</b>
HS	\$475.00	Wendy VanFossen	June 19, 2011 through June 24, 2011	The Harvard Summer Institute on College Admissions

30. Motion to accept, with best wishes, the letter of retirement from Linda Goulburn, middle school science teacher, effective July 1, 2011.

31. + Motion to approved a request from Shelly Chester, teacher of grade 2 at Haviland Avenue School, to extend an unpaid leave of absence from September 1, 2011 through December 23, 2011 as follows:

Unpaid Leave of Absence: September 1, 2011 through December 23, 2011  
New Jersey Family Leave Act for the purpose of children rearing: September 1, 2011 through November 25, 2011

32. + Motion to approve Elizabeth McCurdy, current district substitute teacher, as one-on-one aide at Mansion Avenue School at Step 9, \$13.85 per hour for up to 29.5 hours per week effective May 23, 2011 through June 16, 2011 or the last day for elementary students.

**VOTE FOR ITEMS 25-32**

Motion approved by unanimous roll call vote for items 27, 29, 30. 8-0

Approved by majority roll call vote for items 25, 26, 28, 31, 32. 7-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Ms. Brown seconded by Mrs. Dawson to approve the following items

1. + Motion to approve a 2011 summer “Pre-K Experience” program for students entering kindergarten and are “at risk” as a result of the KDI Screening. Staffing needs as follows:

POSITION	CERTIFICATION	DAYS	HOURS	SALARY
Teacher	Elementary Education	16	3.5 per day	\$35.00 per hour
Aide		16	3.25	Rate TBD

2. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:

Pre-Algebra  
Algebra 1 B

**VOTE FOR ITEMS 1-2**

Motion approved by unanimous voice vote for item 2.

Approved by majority voice vote for item 1.

Mr. Ingram abstained from voting on this item.

- **DISCUSSION:** School Choice

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Mrs. Slack seconded by Ms. Brown to approve the following items

1. Motion to approve the following field trips as listed.  
2. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
00110	Ongoing until student catches up with academic work
73591	Medically-necessary home instruction effective retroactive to May 2, 2011 through at least June 2, 2011
73485	Medically-necessary home instruction effective retroactive to May 2, 2011 through to the end of the 2011 school year
00615	Current out of district placement was terminated – homebound instruction services needed pending new placement retroactive to April 14, 2011 through May 13, 2011

3. + Motion to approve the following out of district placement:

STUDENT ID#	PLACEMENT
44358	Change from Bankbridge Regional School to Y.A.L.E. School, Cherry Hill campus, effective July 1, 2011 through June 2012 (Tuition and transportation costs will be the responsibility of the Audubon School District.)



4. Motion to approve the following out of district placement:

STUDENT ID#	PLACEMENT
00613	Change from East Mountain School to Brookfield Academy effective May 5, 2011 through June 2012 (Tuition and transportation costs will be the responsibility of the Mt. Ephraim School District)
00615	Garfield Pak Academy effective May 16, 2011 (Tuition and transportation costs will be the responsibility of the Audubon School District.)

**VOTE FOR ITEMS 1-4**

Motion approved by unanimous voice vote for items 1, 2, 4.  
 Approved by majority voice vote for item 3.  
 Mr. Ingram abstained from voting on this item.

**BUILDINGS AND GROUNDS:**

1. Motion by Ms. Brown seconded by Mrs. Dawson to approve the following facility use requests, as listed:  
 Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team

**BOARD COMMITTEES:**

- A. Alternate Sources of Funding: **Mr. Martin**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Martin, Mrs. Dawson, Alternate, Ms. Sullivan
- C. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Martin, Alternate, Mrs. Dawson
- D. Curriculum: **Ms. Brown**, Chairperson, Mrs. Bentley, Ms. Sullivan, Mrs. Cox, Alternate, Mrs. Hauske
- E. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate, Mr. Martin
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- H. Scholarship: **Ms. Brown**, Chairperson, Mrs. Bentley, Mr. Gilmore, Ms. Sullivan, Alternate, Mrs. Dawson
- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**  
 Affirmative Action Officer: **Mr. Delengowski**  
 Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion by Ms. Brown seconded by Mrs. Hauske to move board to closed session at approximately 10:00 pm for the following:

Personnel

Reconvene at approximately 10:15 pm.

**PUBLIC PARTICIPATION:**

1. Motion by Ms. Brown seconded by Mrs. Dawson to adjourn meeting at approximately 10:20 pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski**  
Business Administrator/Board Secretary